



NAPCA Member Code of Conduct Agreement

Zero Tolerance Policy

Every student is required to submit a Student Code of Conduct Agreement that details NAPCA Peer College Advising Chapter Program (NAPCA Chapter) regulations and standards of conduct for all students. This agreement must be signed by both the student and their parent(s) or legal guardian(s) in order for the student to participate in the program.

Being selected to participate in the NAPCA Chapter Program is an honor and requires each participant to uphold policies, regulations, and guidelines established to create a positive learning environment. Each participant is required to adhere and conform to the instructions and guidance of the Program Director, Faculty, Advisors, and other program staff. Therefore, the following are expected of each participant:

1. Respect one another, program staff, faculty, and guest speakers to create a positive learning environment.
2. Respect the rights and property of others, and refrain from illegal activity, both on and off campus.
3. NAPCA is not responsible for any property missing or damaged on or off campus property. The student and the parent understand that they are financially responsible for any missing or damaged property the student may have caused.
4. Attend all scheduled seminars, presentations, activities, and actively participate. No eating, chewing gum, drinking, mp3 players/iPods, or cell phones are allowed during class time.
5. NAPCA is not responsible for any personal equipment that is left by the student on campus property as well as off-campus activities.
6. Anyone caught smoking, drinking or involved in any other activity not in accordance with these rules and guidelines will be sent home immediately.
7. Students will not be involved in any bullying or any type of harassment of any other student.
8. The use of foul language is strictly prohibited.
9. No photos taken of another student shall be uploaded to any type of social media site (i.e. Facebook, Twitter, Instagram, etc.) without that student's prior knowledge and approval.
10. NAPCA is not responsible for any violation of the internet usage policies where NAPCA hosts the NAPCA Chapter Program.

11. Pets and animals are not allowed at NAPCA Chapter events and will be removed from campus premises.
 - Exception: Service animals for individuals with disabilities (as defined by the Americans with Disabilities Act) are permitted.
12. NAPCA is committed to creating and maintaining a community in which all people who participate in programs and activities at NAPCA can work together in an atmosphere free of all forms of harassment, exploitation, or intimidation. Specifically, every program participant should be aware that NAPCA is strongly opposed to any acts of discrimination based on race, ethnicity, sex, gender identity, age, disability, sexual orientation, religion, and political beliefs, and we will confront and appropriately respond to such acts. Physical abuse, threats of violence, harassment, or any conduct that threatens the health and safety of any person is strictly prohibited.
13. The possession or discharge of firearms, fireworks, or other explosive substances is prohibited. The possession of BB guns, pellet guns, air guns, sling shots, M80's, or lethal weapons of any form, (martial arts equipment included), is prohibited. Such possession is a felony and will result in the removal of the party(s) involved from NAPCA.
14. Destructive and/or dangerous horseplay which could result in injuries or damage to facilities or furnishings is prohibited.

Students who do not follow the above rules and guidelines will be sent home. All students sent home for violating code of conduct will not receive a refund and any remaining balance due must be paid.

For health and safety reasons, the NAPCA Staff must ensure that all participants are aware of and abide by all of the Program Rules and Safety Regulations as stated above.

STUDENT AND PARENT/GUARDIAN ACKNOWLEDGEMENT

Student Section

I, _____, acknowledge that I have read, understand and will follow the above mentioned rules and regulations. I understand that if I do not adhere to the code, it will result in dismissal from the program.

Student Signature: _____

Date: _____

Parent/Guardian Section

I, _____, acknowledge that I have read and understand the code of conduct expected of my child or the student named above. I understand that if the student named above does not adhere to the code of conduct, it will result in dismissal from the program. I will take responsibility for picking up the student from the program immediately and I understand that I will not receive a refund for any payments made to NAPCA and any remaining balance due to NAPCA must be paid.

Parent/Guardian Signature: _____

Date: _____